

RULES AND REGULATIONS
DEPARTMENT OF PSYCHIATRY

NAME

The name of this organization shall be the Department of Psychiatry, Saint Cloud Hospital Medical Staff.

PURPOSE

The Department of Psychiatry shall provide quality care for psychiatric patients, provide educational programs for department members, the Medical Staff, and hospital personnel as necessary, and conduct peer review of activities in order to assure that appropriate treatment of psychiatric patients is provided by all members of the Medical Staff.

MEMBERSHIP

Practitioners who are members in good standing of the Medical Staff shall be eligible to be members of the Department of Psychiatry. Membership will be limited to those physicians, who are eligible to take the Board of Psychiatry examination, or those physicians who have privileges in the Department of Psychiatry and limit their practices to Psychiatry and have education, training and demonstrated competence in the care and management of patients with psychiatric conditions.

The Department of Psychiatry will recommend membership in the department to the Credentials Committee.

ORGANIZATION

Officers: There shall be a Chair and Vice Chair whose election, tenure, qualifications, removal, functions and responsibilities are as provided for in the Medical Staff Bylaws (Article 3, Officers). The Vice Chair will represent the Chair in his/her absence.

FUNCTIONS

Consultation: Members of the Department of Psychiatry shall be exempt from the 30 Minute Response Time except for the On-Call Psychiatrist who shall provide consultation to all members of the Medical Staff of Saint Cloud Hospital upon request. The response time for the On-Call Psychiatrist shall be 90-minutes to correspond with the HCFA Restraint and Seclusion Guidelines. If the On-Call Psychiatrist is located remotely, a second on call Psychiatrist will be identified and shall have 90-minutes to correspond with the HCFA Restraint and Seclusion Guidelines.

Department members are encouraged to obtain consultations and/or referrals from other clinical specialties as appropriate.

It is the duty of the Chair of the Department of Psychiatry to see that those caring for psychiatric patients do not fail in the matter of ordering consultations or referrals when they are needed.

Education: The Department of Psychiatry will be responsible to provide educational programs for the members of the department, for the Medical Staff, and the hospital personnel.

MEDICAL AND ADMISSION POLICIES

- (1) All patients with a primary mental health diagnosis will be admitted to the Mental Health Unit by psychiatry on the Medical Staff of the St. Cloud Hospital.
- (2) The Mental Health Unit shall be primarily designed for the short-term treatment of acutely mentally ill patients who are in need of inpatient care.
- (3) First priority of admissions will be given to patients who become acutely agitated or mentally ill within the acute care hospital.
- (4) Critical suicide attempt patients, requiring acute medical or surgical care, should be admitted to the appropriate service on suicide precautions.
- (5) The Chair of the Department of Psychiatry will have consultative authority in questionable cases regarding management, treatment and disposition of patients on the unit.
- (6) ECT Treatment will be the specific staff privilege limited to those Medical Staff members with psychiatric training and experience who have been recommended by the Department Chair.
- (7) Patients with direct court referral (court hold) or patients on court commitment (Judicial Commitment) will not be accepted for evaluation and/or treatment unless a psychiatrist on staff will admit them and assume primary responsibility for their care. Patients on commitment status will be seen the day of admission and minimally 3 times a week thereafter.
- (8) Emergency hospitalization (according to the Minnesota Hospitalization and Commitment Act,) procedures may begin in two ways:
 - a. A provider on the staff of the Saint Cloud Hospital after evaluation of the patient may issue a written statement (Part B of the Emergency Hospitalization Form) according to this act "that a person is mentally ill and is in danger of causing injury to himself or others if not immediately detained."
 - b. A peace or health officer under similar circumstances may have authority to bring such a person to the Hospital. However, he must be admitted by a provider on the Medical Staff of the Saint Cloud Hospital.
- (9) Psychologists and Social Workers will attend patients on the Mental Health Unit as consultants within their discipline and at the request of the responsible psychiatrist or provider.

ADOPTION AND AMENDMENT

Rules and Regulations shall be submitted and voted upon by the membership. A majority vote is required for adoption or modification. These rules and regulations will be adopted, amended, repealed or added to according to Article 8 of the Medical Staff Bylaws and will become effective when recommended by the Executive Committee of the Medical Staff and approved by the Board of Directors.

Reviewed: 6/14/2022